

FILMMAKERS' SUSTAINABLE DOCUMENTARY PRODUCTION CHECKLIST - PRINCIPLES + PRACTICES

<b>PRINCIPLES &amp; PRACTICES</b>	<i>Insert production or company name</i>
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*It is best practice to state your environmental principles and practices clearly. However some of the suggested actions in this checklist may be inappropriate for your particular circumstances. If this is the case, just use the ones that are appropriate and add further items if you need to.*

<b>ACTION</b>		<b>DETAILS OF MEASURES TAKEN</b>
Write a clear environmental statement and communicate it to the team	<input type="checkbox"/> Yes	
Calculate the baseline energy and resource use for your company or project	<input type="checkbox"/> Yes	
Choose an energy supplier which provides electricity from 100% renewable sources	<input type="checkbox"/> Yes	
Commit to reducing, reusing and recycling in order to cut consumption	<input type="checkbox"/> Yes	
Provide training and support for staff and crew - including freelance and short contract staff	<input type="checkbox"/> Yes	
Select environmental 'champions' for each section or department	<input type="checkbox"/> Yes	
Check and follow relevant environmental legislation	<input type="checkbox"/> Yes	

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Create clear transport plan which aims to reduce travel	<input type="checkbox"/> Yes	
Create clear energy plan which cuts use of non-renewable energy	<input type="checkbox"/> Yes	
Create clear materials and supplies plan to reduce consumption	<input type="checkbox"/> Yes	
Create clear waste plan which encourages reuse and recycling	<input type="checkbox"/> Yes	
Assess likely impact on people, habitats, wildlife and cultures	<input type="checkbox"/> Yes	
Minimise impact on people, habitats, wildlife and cultures	<input type="checkbox"/> Yes	
Check environmental and social responsibility policies of suppliers, broadcasters and distributors	<input type="checkbox"/> Yes	
Choose a bank with high ethical and environmental standards	<input type="checkbox"/> Yes	
Where possible, choose crew and suppliers who work in a sustainable way	<input type="checkbox"/> Yes	

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Reduce carbon footprint as far as possible	<input type="checkbox"/> Yes	
Calculate total CO2 emissions after all possible reduction measures	<input type="checkbox"/> Yes	
Offset CO2 emissions with Gold Standard provider	<input type="checkbox"/> Yes	
Get certificate for offset	<input type="checkbox"/> Yes	
Reduce environmental footprint as much as possible	<input type="checkbox"/> Yes	
Publicize and advertise your environmental efforts to clients, suppliers and the general public	<input type="checkbox"/> Yes	
	<input type="checkbox"/> Yes	
	<input type="checkbox"/> Yes	
	<input type="checkbox"/> Yes	

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Completed by:

Signature:

Date:

Reviewed by:

Signature:

Date:

Updated by:

Signature:

Date:

Reviewed by:

Signature:

Date: